

**NDE Bulletin**  
**September 27, 2012**

**SAVE THE DATE – 2013 State Data Conference**

April 29-30, 2013 – Kearney Nebraska

**2012-2013 NSSRS Calendar**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

A **new and improved** 2012-2013 NSSRS Calendar is now available and can be downloaded from the NSSRS Resources web page <http://www.education.ne.gov/nssrs/Resources.html>

**2011-2012 NSSRS Follow-up 1 – Submission window – Open August 23 – October 15**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

School Enrollment, School Year = 2012-06-30

For 2011-2012 Dropouts and Summer 2012 Completers.

Year-end Special Education Snapshot, School Year 2012-06-30

For the purpose of providing Exit Reason values that match Enrollment Code values provided on School Enrollment.

2011-2012 Corrections will also be accepted for the following templates. *Please note this is the last year that corrections will be allowed during this window.* Student, Student Grades for courses completed during regular school year, Student Summary Attendance, Year-end Special Education Snapshot, Assessment Fact for NAI (Reading and Math), Title I Programs, Program Fact (Career Education, Early Childhood, Homeless, Interim), and Post School Survey.

**2012-2013 NSSRS Fall - Submission Window – Open August 23 – Due October 15**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

Student, October Student Snapshot (Snapshot Date = 2012-10-01), School Enrollment, October Special Education Snapshot (Snapshot Date = 2012-10-01) and Program Fact: Early Childhood.

**2011-2012 NSSRS Follow-up 2 – Submission window – Open October 16 – November 7**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

Title I Programs, School Year = 2012-06-30

For student served by Title I during summer 2012 who were not already reported during the regular school year.

Student Grades, School Year – 2012-06-30

For courses completed during Summer 2012

**Instructional Paraprofessionals (in NSSRS) - Clarification**

Contact: Beth Zillig (402-471-2452 or [beth.zillig@nebraska.gov](mailto:beth.zillig@nebraska.gov))

Starting 2012-13 all Instructional Paraprofessionals are to be reported.

In non-Title I buildings,

- Paraprofessional Assessment Passed Flag: if they have not taken an assessment (which they are not required to do) report 0, or report the appropriate assessment passed code.
- Education Attained: this field must be completed with a valid value from the table on page 40 of the Staff Instruction Manual. Blank is not a valid value.

In Title I schoolwide buildings or those paid with Title I funds in a targeted assistance buildings

- Paraprofessional Assessment Passed Flag: All instructional paraprofessionals must pass an assessment if their Education Attained code is not an Associates degree or better (excluding codes 20 and 21). Report a zero for paraprofessionals if the previous scenario applies. See page 41 of the Staff Instruction Manual for Paraprofessional Assessment Passed Flag codes.
- Education Attained code: see above. See page 40 of the Staff Instruction Manual.  
[http://www.education.ne.gov/nssrs/docs/NSSRS\\_Staff\\_2\\_1\\_0.pdf](http://www.education.ne.gov/nssrs/docs/NSSRS_Staff_2_1_0.pdf)

### **2012-2013 NCLB Consolidated Application – Title I Allocations**

Contact: Diane Stuehmer (402-471-1740 or [diane.stuehmer@nebraska.gov](mailto:diane.stuehmer@nebraska.gov))

NDE was notified on 9/18/2012 that the Title I allocations for the 2012-13 school year are being reduced by approximately \$740,000. This will mean a reduction in Title I funds for most districts in the state. Districts will be able to continue working on the NCLB Consolidated application, but will not be able to submit until further notice. When revised allocations are determined, a new due date will also be set.

### **Federal Program Grant Award Notifications (GAN)**

Contact: Diane Stuehmer (402-471-1740 or [diane.stuehmer@nebraska.gov](mailto:diane.stuehmer@nebraska.gov))

NDE has received some inquiries as to why the GANs for some federal programs are reflecting only a percentage of the total budgeted amounts. Title I-A and Title II-A are partially advance-funded. This means that a portion of the appropriation became available on July 1, 2012, with the remaining balance available on October 1, 2012. The percentage of funds available on July 1 varies slightly each year. The appropriation that became available to Nebraska on July 1, 2012 was approximately 26% of the FY 13 funds (School year 2012-13); therefore until October 1, the GANs for some federal programs will reflect the lesser amount. Updated GANs, showing the full allocation, will be available on October 1<sup>st</sup>.

### **Title I Targeting**

Contact: Beth Zillig (402-471-2452 or [beth.zillig@nebraska.gov](mailto:beth.zillig@nebraska.gov))  
Kathy Heskett (402-471-4738 or [kathy.heskett@nebraska.gov](mailto:kathy.heskett@nebraska.gov))  
Diane Stuehmer (402-471-1740 or [diane.stuehmer@nebraska.gov](mailto:diane.stuehmer@nebraska.gov))

As districts and ESUs are completing the NCLB Consolidated Application, some are noticing that the buildings listed on Title I Targeting Step 1 do not match the actual buildings or building configurations in the district. The information included in the Title I application comes directly from the NDE Agencies Table. The data on the NDE Agencies Table come directly from information that districts provide. **Any changes for the following school year are to be reported to NDE by June 30<sup>th</sup>.** If you are finding discrepancies, please work with Kathy Heskett to make corrections.

### **Consolidated Data Collection (CDC): Reminder to NONPUBLIC SYSTEMS**

**Open September 28. Due October 31**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

### **Nonpublic Membership Report – Open September 28**

Nonpublic systems will report their student counts as of the last Friday in September. This application is located under the Data Collection tab – Consolidated Data Collections titled Nonpublic Membership Report. This application is opening September 28 to ensure the counts are reported as of the last Friday in September. The instructions for completing this report are included in the application. This report is due October 31.

NDE will no longer be collecting form NDE 28-021, “Non-Public School Title I Free/Reduced Meals Data Form.” This information will now be collected through the CDC (Consolidated Data Collection – Nonpublic Membership Report). Nonpublic districts will need to provide information regarding the number of students eligible for free and reduced meal information. This information is used to determine Title allocations and eligibility.

#### **Nonpublic Dropout Report – Open September 28**

Nonpublic systems will report grades 7 through 12 students that dropped out of school in the Consolidated Data Collection titled Nonpublic Dropouts. This collection is located under the Data Collections tab. The data reported will be for students that dropped out of the 2011-2012 school year and did not return as of the last Friday in September 2012. You must complete the report even if you had “no” dropouts for the 2011-2012 school year. The instructions for completing this report are included in the application. This report is due October 31.

#### **NSSRS Student Snapshot Submission**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

The NSSRS Student Snapshot template upload should reflect those students who were in membership at a district on the last Friday in September. For the 2012-2013 school year, that day is Friday, September 28. If you have uploaded a Student Snapshot template prior to September 28, please make sure that this information is reviewed and updated as needed for any changes that may have occurred since the information was submitted. Please note: in future years, districts may not be able to upload their Student Snapshot template until the last Friday in September.

#### **Title III Professional Development (CDC collection) Open October 1**

*Title III subgrantees only*

Contact: Nancy Rowch (402-471-2477 or [nancy.rowch@nebraska.gov](mailto:nancy.rowch@nebraska.gov))

Districts or Educational Service Unit consortia that receive funds under Title III Limited English Proficient grants should complete this information. It is designed to collect information on the types of professional development provided under Title III for the previous school year. This collection is Due to NDE by October 31.

#### **Technology Plan (CDC collection) Open October 1**

Contact: SuAnn Witt (402-471-2085 or [suann.witt@nebraska.gov](mailto:suann.witt@nebraska.gov))

The Technology Plan data collection will be open in the CDC beginning Monday, October 1 and will close on Friday, February 1, 2013. Public School Districts and Educational Service Units are required to complete the collection. This collection is optional for non-public schools. Technology planning serves as part of the school improvement planning process, specifically aimed at the technology needs of the organization, and is used as documentation for accreditation as well as completion of the *State of Technology in Nebraska Schools Report*. The online tech plan provides a place to input data that the

state reports for federal requirements and provides the district or school with data that can be used for planning, budgeting, and project evaluation. Erate requires a certified plan for Priority 2 funding. The Plan serves as a means to assure that your organization is aware of all of the needed documentation for Priority 1 & 2 in case of audit.

#### **Guidance for Graduation Cohort – Updated Document**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

Guidance for the Graduation Cohort version 3.0 document is now available on the “NSSRS Home” webpage under the Completer/Graduate and Cohort heading. The document includes the Cohort Extended 5<sup>th</sup> Year Graduation Cohort Rate and new FAQs.

The document is located at:

[http://www.education.ne.gov/nssrs/docs/Guidance\\_for\\_Graduation\\_Cohort\\_3\\_0\\_0.pdf](http://www.education.ne.gov/nssrs/docs/Guidance_for_Graduation_Cohort_3_0_0.pdf)

#### **2012-2013 Teacher Vacancy Survey (CDC collection) - Open October 15**

Contact: Jodie Gardner (402-471-4837 or [jodie.gardner@nebraska.gov](mailto:jodie.gardner@nebraska.gov))

*Public districts only*

The Teacher Vacancy Survey is an annual collection for all Nebraska public school districts with the purpose of gathering data relating to teacher supply. The information collected from survey responses is essential in determining official teacher shortage areas for the state. Teachers employed to teach in a content area that has been designated as an official teacher shortage area may be eligible for a number of state and federal teacher loan forgiveness opportunities. The Teacher Vacancy Survey opens October 15 and is due November 15. The survey can be found in the Portal under the Consolidated Data Collection.

#### **Title I Distinguished Schools**

Contact: Beth Zillig (402-471-2452 or [beth.zillig@nebraska.gov](mailto:beth.zillig@nebraska.gov))

Nominations are open for the 2012 Title I Distinguished Schools Recognition Program. Nominations will be accepted in the following two categories. Nominations are due by October 1.

Category 1: School that has exceeded Adequate Yearly Progress (AYP) for two or more years

Category 2: School that has significantly closed the achievement gap between student groups.

See NDE Title I website for nomination form and additional used.

<http://www.education.ne.gov/federalprograms/Title%20I%20Part%20A.html>

#### **Title I - 101**

Contact: Beth Zillig (402-471-2452 or [beth.zillig@nebraska.gov](mailto:beth.zillig@nebraska.gov))

NDE Title I staff will be conducting Title I – 101 sessions at three locations. The sessions will be general in nature—covering everything from the inception of Title I to the kinds of services that can be provided, working with nonpublic schools, time and effort logs, and other topics pertinent to Title I.

Registration will be required (by October 1), but there will be no registration fee. See the NDE Title I website for registration information.

<http://www.education.ne.gov/federalprograms/Documents/Title%20I/Title%20IA%20Disadv/Title%20I%20101.pdf>

Wednesday, October 3: Kearney – ESU 10  
Thursday, October 4: Sidney - Western NE Community College  
Wednesday, October 17: Omaha – ESU 3

### **NCLB Qualified and Student Grades**

#### **2011-2012 School Year - Make Corrections August 23 – October 15**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

Beginning in 2011-2012, data to determine a teacher's NCLB status is being extracted from the Student Grades template. Please be sure ALL teachers have been included on a Student Grades template, as there are numerous staff members appearing as **No course or student grades data reported**. In doing some review of the Student Grades data, it appears that some Student Grades data was reported at the wrong location (i.e. all Student Grades Templates had location 001 rather than the appropriate location) and is therefore not matching up to the teacher's assignment. Please review the **NCLB Non-Qualified Verification Report** located in NSSRS Validation-Verification Reports (Staff) and make the necessary corrections between August 23 and October 15. Not doing so will affect your district's NCLB Qualified status percentages for 2011-2012, as well as the statewide data. This data will be displayed on the 2011-2012 State of the Schools Report

If HOUSSE forms are needed, submit by October 15. The HOUSSE form and instructions can be found at: <http://www.education.ne.gov/federalprograms/Title%20II.html#NCLBTeacherForms>  
Please contact Pat Madsen (402-471-4863 or [pat.madsen@nebraska.gov](mailto:pat.madsen@nebraska.gov)) if you have questions.

### **Teachers Assigned Out of Endorsed Area or Level**

#### **2011-2012 School Year - Make Corrections August 23 – October 15**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

Beginning in 2011-2012, data to determine if a teacher is endorsed or not endorsed is being extracted from the Student Grades and the Student Templates. This data will not be used for meeting Rule 10 but is available for your review and for review by Approval and Accreditation staff. Please review and if necessary make appropriate changes to the Student Grades template. Remember, staff that are monitoring distance learning courses or web-based courses will show on this report, this will be resolved in 2012-2013 with an addition to the Student Grades template.

### **State of the Schools Report – Timeline**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

<b>State of the Schools Report Timeline</b>	
August 23	NSSRS opens for NSSRS 2012-13 SY
August 23 – October 15	<b>2011-12 Follow-up 1</b> -School Enrollment , School Year = '2012-06-30' including 2011-2012 - Dropouts and Summer 2012 Completers -Year-end Special Education Snapshot including 2011-2012, for the purpose of providing Exit Reason values that match Enrollment Code values provided on School Enrollment, Snapshot Date = '2012-06-30' -Student

	-Student Grades - Courses completed during regular school year -Student Summary Attendance -School Enrollment -Year-end Special Education Snapshot (Snapshot Date = '2012-06-30') -Assessment Fact for National Assessment Instrument student results (Reading and Math) -Title I Programs -Programs Fact: Career Education -Programs Fact: Early Childhood -Programs Fact: Homeless -Programs Fact: Interim -Post School Survey (School Year = '2011-06-30')
August 28	Due date for districts to submit corrections for NeSA Reading, Math, and Science.
October	Preliminary release of the State of the Schools report for 2011-12 SY to districts. AYP decisions posted on the SOSR Review 2012 Districts have 30 days to submit appeals of AYP decisions
<b>November</b>	<b>Public Release of the State of the Schools Report for the 2011-12 SY</b>

#### **NDE Bulletin now available in RSS Feed**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

#### **How to contact the NDE Helpdesk**

There are three ways to contact the NDE Helpdesk with questions. All three ways get to the same place, so please only use one of these options.

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.
2. Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)
3. Call Toll Free: 888-285-0556 Please leave your full name, organization, call back number and a brief description of your question.

*Ginny Carter, NDE Helpdesk*

*Nebraska Department of Education - Data, Research, Evaluation and IT*

*301 Centennial Mall South - Lincoln, NE 68509*

*Phone: Toll Free 888-285-0556*

*Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)*